

**A G E N D A**

**JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS**

**County Government Center Board Room**

**January 27, 2009**

**7:00 P.M.**

---

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. ORGANIZATIONAL MEETING**

1. Organizational Meeting of the Board of Directors

**D. CONSENT CALENDAR**

1. Minutes – December 9, 2008, Regular Meeting

**E. PUBLIC HEARINGS**

1. Amendment to the Regulations Governing Utility Service – Use of Public Fire Hydrants
2. Extinguishment of Easement on White Hall Section 2 Properties

**F. BOARD CONSIDERATION**

1. Lightfoot Emergency Water Connection Agreement – Newport News Waterworks

**G. BOARD REQUESTS AND DIRECTIVES**

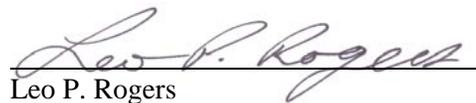
**H. ADJOURNMENT** to February 24, 2009, at 7 p.m.

**MEMORANDUM**

DATE: January 27, 2009  
TO: The Board of Directors  
FROM: Leo P. Rogers, County Attorney  
SUBJECT: Organizational Meeting

---

The Board should first take action on the election of the Chairman and the Vice Chairman. Following those elections, I have attached for your consideration a resolution establishing times and dates of your meetings for the year 2009 and the date of the 2010 organizational meeting as established in the attached resolution, as well as proposed parliamentary rules to assist in the conducting of your business. These rules are consistent with past years.

  
Leo P. Rogers

LPR/nb  
bodorgjcsa09\_mem

Attachment

## RESOLUTION

### ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, is desirous of establishing rules for the conducting of its business for the year of 2009.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following rules shall apply for the year 2009.

1. Regular meetings of the Board of Directors shall be held following the regular Board of Supervisors' meetings on the fourth Tuesday of each month, except in August and December when the Board meeting shall be held following the regular Board of Supervisors' meetings on the second Tuesday of such months. The meetings shall be held following the 7:00 p.m. Board of Supervisors meeting.
2. The 2010 organizational meeting shall be held on the fourth Tuesday in January 2010 following the 7:00 p.m. Board of Supervisors meeting.
3. The Board of Directors shall follow Robert's Rules of Order, Newly Revised 10th Edition, October 2000, and more specifically, the provisions which pertain to the "Conduct of Business in Boards," at page 469 et. seq., in particular, the "Procedure in Small Boards" as follows:
  - a. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
  - b. Motions need not be seconded.
  - c. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
  - d. Informal discussion of a subject is permitted while no motion is pending.
  - e. The Chairman can speak in discussion without leaving the chair; and can make motions and votes on all questions.

---

Chairman, Board of Directors

ATTEST:

---

Sanford B. Wanner  
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 27th day of January, 2009.

**AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 9TH DAY OF DECEMBER 2008, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. CALL TO ORDER**

**B. ROLL CALL**

James O. Icenhour, Jr., Chairman  
Mary Jones, Vice Chairman  
Bruce C. Goodson  
John J. McGlennon  
James Kennedy

Sanford B. Wanner, Secretary  
Leo P. Rogers, County Attorney  
Larry Foster, General Manager

**C. PRESENTATION**

1. Annual Financial Report – Goodman and Company, LLP

Ms. Tara Woodruff, Accounting Manager, introduced Mr. Fred Westphal of Goodman and Company, LLP.

Mr. Westphal, Partner at Goodman and Company, LLP, provided the Board with an overview of the firm's independent audit results of the County's financial statements for the year ending June 30, 2008. Mr. Westphal said that the opinions offered were evaluated using Generally Accepted Auditing Standards (GAAS) and are unqualified or clean opinions, and stated that the amounts are presented fairly.

Mr. Westphal noted that the water and sewer service revenues have declined in the past year, related to sewer services and the new billing service. He stated that this was properly supported by documentation.

Mr. Kennedy asked about the slowing growth rate in the County and the issuance of bonds for long-term water supply.

Mr. Westphal stated that the goals of conservation are contradictory to budgetary increases in revenues for water and sewer service. He stated that this was not directly related to the audit, but indicated that he appreciated the concern the County would have.

Mr. McGlennon asked if the assumption with the billing changes was that the revenue would be collected, but not necessarily in this fiscal year.

Mr. Westphal stated that there were billing errors that needed to be corrected that were run through Fiscal Year 2008. He stated that in the future there would be a return to a normal level in Fiscal Year 2009.

**D. CONSENT CALENDAR**

Mr. Foster gave an overview of the item on the Consent Calendar and recommended approval of the Consent Calendar.

1. Minutes – November 25, 2008, Regular Meeting

Mr. Kennedy made a motion to approve the minutes.

The motion passed by unanimous voice vote.

**E. BOARD REQUESTS AND DIRECTIVES**

Mr. Goodson asked for a study on the business to sell water and conservation. He asked for a model or report for an efficient amount of water that could be sold.

Mr. Foster stated that he was unaware of a model, but that there was a fine line to draw between water conservation due to the enormous cost for developing water supplies. He stated that he does not see any major changes in water demands, though it would not increase as quickly as in the last 15 years. He stated that his concern was over the connection fees that would be used to pay for the long-term water supplies. He stated that there were about 350 water connections this year, and in the past it has been double this number. He stated that this would be addressed with the next budget. He stated that he would do research to find information on this.

Mr. Kennedy stated that water was being conserved through technological advances in appliances that may need to be factored into the models. He stated that any elimination of outdoor watering would be reflected. He stated that conservation and promotion of this would affect the budget side.

Mr. Foster stated that the economic trends would be watched closely.

Mr. Kennedy asked if there was any type of credit or rebate for water smart appliances.

Mr. Foster stated that rebates are being issued and that he could provide a report on the numbers.

Mr. Kennedy asked how many households are taking advantage of the program.

Mr. Foster stated that it was surprisingly popular.

Mr. Kennedy asked if these fixtures and appliances are being promoted.

Mr. Foster stated that there is Energy Star and water conservation appliances coming on the market constantly, which will make a difference in water conservation.

Mr. Kennedy stated that he was looking forward to a Green Building Design forum. He stated that if citizens are interested, citizens should contact Mr. Steven Hicks.

Mr. Foster reminded the Board that record water demands were seen in the summer. He stated that the current demand trend was down, but that may or may not continue.

Mr. McGlennon stated that household usage of water has declined due to water conservation and appliance innovations.

Mr. Foster stated that he agreed.

Mr. McGlennon stated that the demand increase has been through irrigation demand, and that there was control since they did not have to pay for the treatment of water that is not sold. He stated that it was payment of additional capacity through fees that were going to be charged. He stated that 350 homes in a year is a large jump. He stated that it was something that would need to be balanced. He stated that he hoped to avoid the need for the second half of the agreement through changing habits and becoming more conscientious.

Ms. Jones stated that this was a good point.

Mr. Foster stated that would be a significant savings.

Ms. Jones asked Mr. Foster about the billing system and stated that she understood the end of the irregularity was near.

Mr. Foster stated that it should be sorted out by the first of the year.

**F. ADJOURNMENT**

Mr. McGlennon made a motion to adjourn.

The motion passed by unanimous voice vote.

Mr. Icenhour adjourned the Board at 8:58 p.m.

---

Sanford B. Wanner  
Secretary to the Board

**MEMORANDUM**

DATE: January 27, 2009

TO: The Board of Directors

FROM: Larry M. Foster, General Manager, James City Service Authority

SUBJECT: Amendment to the Regulations Governing Utility Service – Use of Public Fire Hydrants

---

This meeting has been advertised as a public hearing on a proposal to change the “Regulations Governing Utility Service” concerning use of public fire hydrants. The James City Service Authority (JCSA) allows private contractors to use fire hydrants to obtain water. The contractors are required to meter the water through an approved device and submit the water meter information monthly for appropriate billing. Approved water meters can be obtained in two ways: 1) from the JCSA after making appropriate deposits; and 2) from a self-supplied metering device approved by the JCSA.

The JCSA owns and operates over 3,000 fire hydrants. Each of these fire hydrants presents a potential opportunity for contamination of the water supply through improper use or intentional abuse.

In an effort to improve the overall Hydrant Meter Program and further protect the water system the JCSA is proposing refinement of this program. These improvements include:

Self-Supplied Metering Device

- Hydrant permit extended from six months to 12 months;
- Hydrant meter readings may be faxed, mailed, or emailed to Customer Service;
- 300 gallons per day minimal assessment may be charged if the meter reading is not properly reported.

JCSA Furnished Hydrant Device

- Hydrant permit extended from 30 to 90 days;
- Deposit fee set at \$1,700 for 3-inch hydrant meter and \$750 for 5/8 x 3/4-inch hydrant meter;
- Customer will not be able to rent another meter until 30 days has elapsed since prior meter rental.

Water Withdrawal Locations

- Establishes three locations in the County to withdraw from hydrants:
  - Site 1 - JCSA Operations, 107 Tewning Road;
  - Site 2 - Toano Fire Station, 3127 Forge Road (JCC EOC);
  - Site 3 - Entrance to Stonehouse Development - Route 30-Allows for special exemptions on case-by-case bases.

The attached resolution authorizes amendment to Section 21 of the Regulations Governing Utility Service. The exact changes are indicated on the attachment. The changes are proposed to strengthen procedures for withdrawing water from public fire hydrants to accommodate contractor’s needs for bulk water and more importantly to further protect the public water system.

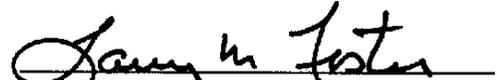
After conducting a public hearing, staff recommends approval of the attached resolution authorizing the

Amendment to the Regulations Governing Utility Service – Use of Public Fire Hydrants

January 27, 2009

Page 2

proposed amendments to the Regulations Governing Utility Service.



Larry M. Foster

LMF/nb

PubFireHyd\_mem

Attachments

## RESOLUTION

### AMENDMENT TO THE REGULATIONS GOVERNING UTILITY SERVICE –

#### USE OF PUBLIC FIRE HYDRANTS

WHEREAS, the Board of Directors of the James City Service Authority (JCSA) conducted a public hearing on January 27, 2009, for a proposed change for use of public fire hydrants to the Regulations Governing Utility Service; and

WHEREAS, the JCSA proposes to amend the Regulations Governing Utility Service in order to strengthen procedures for withdrawing water from public fire hydrants for development purposes.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby adopts changes to Section 21, Regulations Governing Utility Service, which are summarized below to become effective January 27, 2009:

#### Self-Supplied Metering Device

- Hydrant permit extended from six months to 12 months;
- Hydrant meter readings may be faxed, mailed or emailed to Customer Service;
- 300 gallons per day minimal assessment may be charged if the meter reading is not properly reported.

#### JCSA Furnished Hydrant Device

- Hydrant permit extended from 30 to 90 days;
- Deposit fee set at \$1,700 for 3-inch hydrant meter and \$750 for 5/8 x 3/4-inch hydrant meter;
- Customer will not be able to rent another meter until 30 days has elapsed since prior meter rental.

#### Water Withdrawal Locations

- Establishes three locations in the County to withdraw from hydrants:
  - Site 1 - JCSA Operations, 107 Tewning Road;
  - Site 2 - Toano Fire Station, 3127 Forge Road (JCC EOC);
  - Site 3 - Entrance to Stonehouse Development - Route 30.- Allows for special exemptions on case-by-case bases.

BE IT FURTHER RESOLVED, that the complete proposed amendments be made part of this resolution.

---

Chairman, Board of Directors

ATTEST:

---

Sanford B. Wanner  
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City  
County, Virginia, this 27th day of January, 2009.

PubFireHyd\_res

## SECTION 21. PRIVATE FIRE PROTECTION SYSTEMS; PUBLIC FIRE HYDRANTS

### A. Private Fire Protection Systems

1. Application. Upon written application to the Authority, and upon payment of all applicable charges required by Section 32, the Authority or the applicant, at the option of the Authority, shall at the expense of the applicant construct and install a fire service connection to supply a fire protection system. Such construction shall conform to the "Standards" of the Authority. When constructed and installed by the applicant, subject to inspection by the Authority, such construction shall not commence until the applicant furnishes to the Authority and the Authority approves in writing the plans for such construction and installation.
2. Fire service detector check meter. A fire service detector check meter shall be installed in a bypass to monitor small flows in the fire service connection. The Authority shall read each detector check meter at least annually. The Authority reserves the right to require an existing fire service connection customer to install at his expense a detector check meter with a bypass pipe.
3. Charge. There shall be no charge for water supplied through a private fire protection system which is used to extinguish fires.
4. Additions. No addition of any hydrant, standpipe, sprinkler head or other outlet shall be made to a fire protection system until plans for such addition have been submitted to and approved in writing by the Authority.
5. Pressure; supply. The provisions of Section 27, which govern the interruption of water supply, apply to fire service connections. The Authority shall not assume any responsibility for loss or damage because of inadequate quantity or pressure.
6. Violation. Water supplied through a private fire service connection shall be used solely for the extinguishment of fires and, upon approval by the Authority, for fire drill testing of the fire protection system. If a customer makes unauthorized or unapproved uses of the fire protection system, for any reason other than fire suppression, a \$100.00 penalty shall be imposed upon the customer. The penalty will increase by \$100.00 for each additional occurrence. If the penalty is not paid immediately to the Authority upon discovery of the violation, all Utility service to the customer shall be terminated until such time that the penalty has been paid.

Furthermore, if it is discovered that the fire protection system has in any way been intentionally adjusted or tampered with or if any unapproved connection has been made to the system that provides the customer with an unauthorized supply of water, then a \$100.00 penalty shall be imposed. The penalty will increase by \$100.00 for each additional occurrence. In addition, the customer shall also remit to the Authority the amount of the retail water charges for the estimated unauthorized water usage. If the penalty and charges are not paid immediately to the Authority upon discovery of

the violation, all Utility service to the customer shall be terminated until such time that the amount due has been paid.

B. Public Fire Hydrants.

1. General. To the extent that funds are available, the Authority shall install, at its expense, public fire hydrants on public property whenever and wherever, in its sole opinion, such hydrants may be required to provide adequate fire protection service.
2. Application for hydrant. Upon written application by any commercial, industrial, governmental entity or other interested party, and upon payment of all applicable charges required by Section 32, the Authority shall construct and install additional public fire hydrants on public property. After installation of each hydrant, the Authority shall assume ownership, maintenance and operation thereof and shall pay for any replacement or relocation which may become necessary.
3. Restrictions on use. The use of public fire hydrants shall be restricted to the taking of water for the extinguishment of fires; water shall not be taken from any public fire hydrant for any other use, including construction, street sprinkling, or flushing storm sewers or gutters, unless specifically permitted in writing by the JCSA for the particular time and occasion and upon payment of all applicable charges required by Section 32 and contained in this section. All such uses shall be metered and the Authority retail water rates shall apply. A fire hydrant meter may be furnished by the user or provided by the JCSA in accordance with the following procedures:
  - a. User furnished hydrant meters
    1. The meter shall be registered with the JCSA and receive a written water user permit issued from the JCSA Customer Service Office. Prior to each use, the user shall apply to the JCSA in person. The meter shall be inspected by the JCSA prior to issuance of an initial permit and thereafter the user must, ~~upon request,~~ provide annual backflow prevention inspection forms to the JCSA.
    2. Permit shall be good for ~~six~~ 12 months from the date of issuance. Meters shall ~~shall~~ **must** be re-registered every ~~six~~ 12 months in accordance with the guidelines in the previous paragraph.
    3. User furnished meter assembly shall include a reduced pressure zone backflow preventer.
    4. User shall be responsible for calling in meter readings by the first day of each month prior to the billing cycle deadline. Failure to comply may result in user's loss of permit privilege and/or future use. *The meter readings may be faxed, mailed, or emailed to JCSA Customer Services utilizing the Application/Agreement Form. If the meter reading is not properly reported, a 300 Gallon Per Day (GPD)*

*minimal assessment may be charged until the account is properly reported and satisfied, or voluntarily terminated, at which point the JCSA tag would be returned.*

- 5. User will notify JCSA Customer Service Office when meter is no longer in use in JCSA water system. Failure to provide notification may preclude future permit approvals.
- 6. User-furnished meters will only be used at the specific work site identified in the permit. User will not use meters at other work sites unless approved by the JCSA Customer Service Office.
- 7. Upon issuance of permit, user will present the meter device at the JCSA warehouse so that an official JCSA placard may be placed on the device. This placard may only be removed by a JCSA employee. Tampering/removal of the placard by user may result in fines, confiscation of device, and future loss of hydrant *meter* privileges.

b. Authority furnished hydrant meters

- 1. User shall pay a deposit and receive a written permit issued by the JCSA Customer Service section prior to receiving a JCSA hydrant meter. Meters provided by the JCSA will be issued on a first come, first serve basis. Upon issuance of permit, customer will be directed to the JCSA warehouse for *issuance pickup* of hydrant meter device. The device will have an official JCSA placard attached to provide high visibility and proof of user authorization for use. This *device placard* may only be removed by a JCSA employee, ~~and~~ *and* tampering/removal of the placard by user may result in ~~fines~~, confiscation of device, and possible future loss of hydrant *meter* privileges. Deposit fees are as follows:

3 inch hydrant meter -	\$750	1,700
5/8 x 3/4 inch hydrant meter -	\$300	750

- 2. Permit shall be good for ~~30~~ *90* days. *Customers requiring a meter longer than 90 days will be encouraged to purchase their own meter. Customers will not be able to rent another meter until 30 days has elapsed since any prior meter rental. If user needs the meter more than 30 days, user shall have the permit renewed in 30-day increments to a total of 90 days. In the event that the meter is not functioning properly, it should be returned to the JCSA for exchange immediately or customer will be assessed a minimum daily charge of 300 gallons per day.* Permits will not be renewed beyond 90 days of the original permit date. Any meter retained past the due date may incur a ~~surcharge~~ *late fee* of \$20 a day, which will be deducted from the deposit.

~~3. If user needs the meter more than 30 days, user shall have the permit renewed in 30-day increments to a total of 90 days. Permits will not be renewed beyond 90 days of the original permit date. Any meter retained past the due date may incur a surcharge of \$20 a day, which will be deducted from the deposit.~~

~~4. User shall be responsible for calling in meter readings on the first of each month prior to the billing cycle deadline. Additionally, if permittee does not report meter reading use of meter, it may be revoked.~~

5 ~~3~~. Authority furnished meters will only be used at the specific work site identified in the permit. User will not use meter at other work sites unless approved by the JCSA Customer Service Office. Under no circumstances will the meter be used outside the JCSA service area.

6 ~~4~~. Permittee cannot obtain more than one JCSA provided meter at a time unless approved by the General Manager.

4. No liability. The Authority shall not be considered an insurer of persons or property, or to have undertaken to extinguish fires, or to protect any person or property against loss or damage by fire or otherwise, and it shall not be responsible to any person for any loss, or damage, or injury by reason of fire, or failure to supply water or pressure, or for any other cause whatsoever.

5. Extension of main. The Authority shall not be required to extend its water mains for the purpose of installing public fire hydrants which may be desired except under mutually acceptable terms to defray the construction cost of such extensions.

6. Unauthorized use. If a public fire hydrant is discovered to have been used for any purpose other than fire suppression without prior approval by the Authority, legal action may be sought against such unauthorized user in accordance with Section 31 of these Regulations. In addition, a \$100.00 penalty shall be assessed against the violator. The penalty will increase by \$100.00 for each additional occurrence. The penalty shall be paid immediately or all utility service received by the violator or the employer that he represents shall be terminated until such time as the penalty is paid.

C. JCSA Permanent Water Withdrawal Point Location and User Requirements

~~A list of permanent designated locations for water withdrawal by contractors can be obtained at either JCSA Customer Service in Building E at 101 E Mounts Bay Road, or JCSA Operations at 107 Tewning Road.~~

*Permanent designated point locations for water withdrawal by approved contractors are as follows:*

*Site 1 - JCSA Operations, 107 Tewning Road*

*Site 2 - Toano Fire Station, 3127 Forge Road (JCC EOC)*

*Site 3 - Entrance to Stonehouse Development - Route 30*

The JCSA will restrict ~~non-exempt~~ *approved* contractor water withdrawal to ~~the permanent~~ *these three* locations. ~~Site access h~~Hydrants will be clearly marked with blue bonnets (tops) and JCSA signage. The JCSA reserves the right to add/remove access sites as it deems necessary. ~~Occasional exemptions to this policy will arise for specific contractors/sites and as deemed appropriate by the JCSA. At such times, exemptions will be granted on a case-by-case basis and when applicable, a roster of exemption sites will be maintained at JCSA Customer Service.~~ *Request for exemptions of other sites on a case-by-case basis may be submitted to the General Manager or his designee.*

Sect21.doc

MEMORANDUM

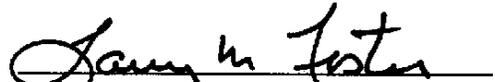
DATE: January 27, 2009  
TO: The Board of Directors  
FROM: Larry M. Foster, General Manager, James City Service Authority  
SUBJECT: Extinguishment of Easements on White Hall Section 2 Properties

---

The White Hall Section 2 project has necessitated the abandonment of James City Service Authority (JCSA) waterlines that cross the property owned by Rauch Development Company, LLC, rendering the existing JCSA easement unnecessary.

This meeting has been advertised as public hearings on extinguishing the easement on the property.

Since the easement is no longer needed, staff recommends that after opening the meeting for public comment, the Board approve the attached resolution authorizing the General Manager to sign the necessary documents extinguishing the JCSA easement on Parcel No. 1220100014A.

  
Larry M. Foster

LMF/gb  
WhiteHallEsmt\_mem

Attachment

**RESOLUTION**

**EXTINGUISHMENT OF EASEMENTS ON WHITE HALL SECTION 2 PROPERTIES**

WHEREAS, the owners/developers of White Hall Section 2 have abandoned or removed an existing waterline on a recorded easement across the central portion of the development; and

WHEREAS, a waterline was installed in an alternative location with a separate easement being provided for the new location, making the original easement unnecessary.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, having conducted the required public hearing, authorizes the General Manager to sign the appropriate documents to abandon the unnecessary easement area that was previously recorded.

---

Chairman, Board of Directors

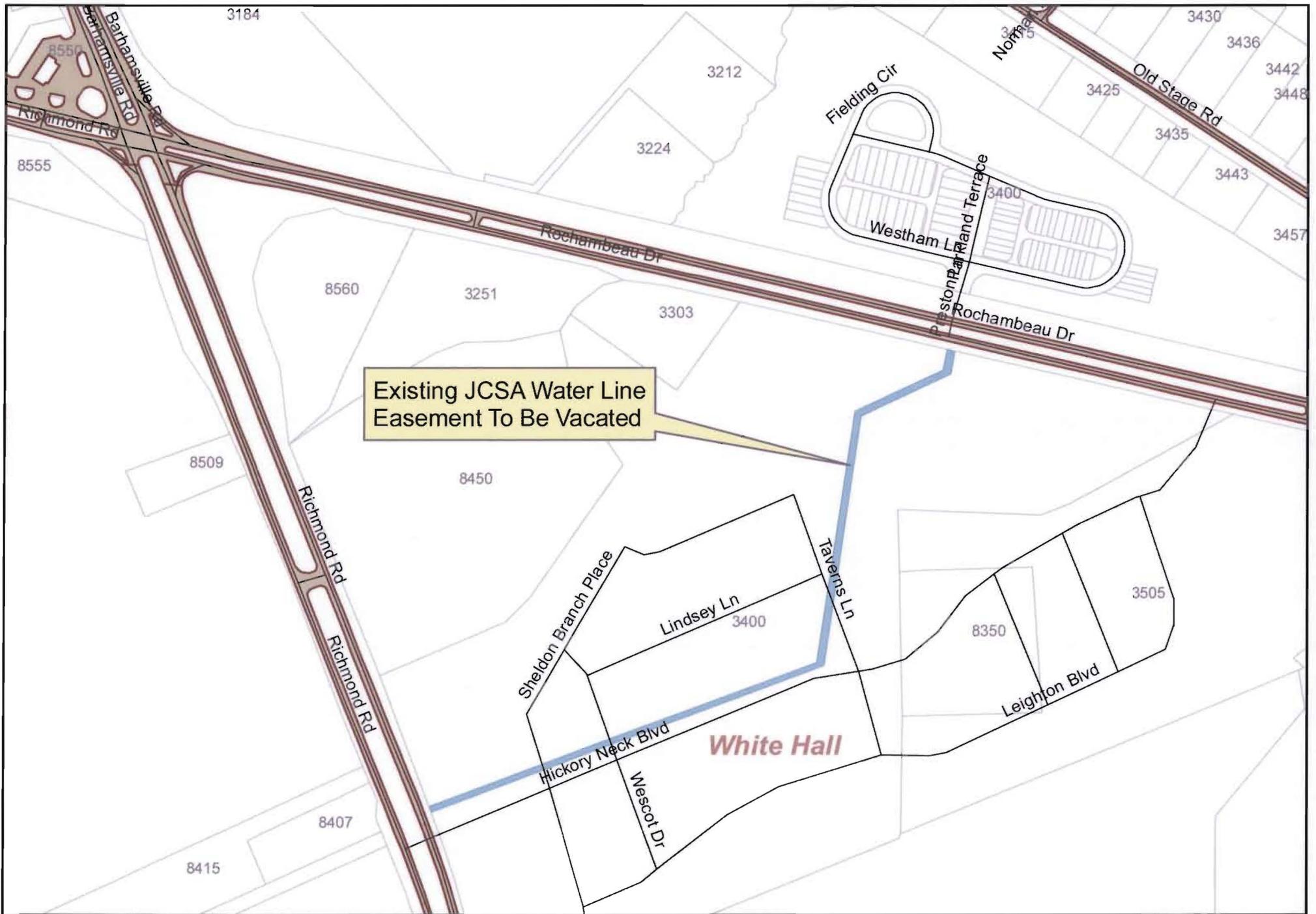
ATTEST:

---

Sanford B. Wanner  
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 27th day of January, 2009.

WhiteHallEsmt\_res



Existing JCSA Water Line Easement To Be Vacated



**White Hall - Existing JCSA Easement**



## M E M O R A N D U M

DATE: January 27, 2009

TO: The Board of Directors

FROM: Larry M. Foster, General Manager, James City Service Authority

SUBJECT: Lightfoot Emergency Water Connection Agreement – Newport News Waterworks

---

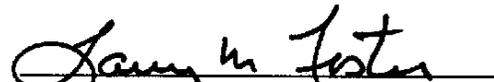
Newport News Waterworks will soon be taking over ownership of the Lightfoot water system that is presently owned by York County. This relatively small groundwater system provides water within the Lightfoot Corridor. Its most notable customer is Sentara Williamsburg Hospital. The hospital desires to have a backup water connection in case of a failure of the Lightfoot water system.

For several months representatives of the James City Service Authority (JCSA) have been in discussions with representatives of the hospital, York County, and Newport News Waterworks to define the terms for the installation of an emergency water connection to the JCSA water system located on Old Mooretown Road, a few hundred feet from the Lightfoot water system.

An agreement has been developed that provides the terms for the two water systems to be connected. The overarching terms of the agreement include the following:

- The water connection is for emergency use only;
- Newport News Waterworks will pay construction costs for the connection;
- Sentara Williamsburg Hospital will provide an easement for the water connection at no costs;
- Newport News Waterworks will pay for all water used based on the commercial retail rate; and
- James City Service Authority will own and maintain all water infrastructures up to the water meter assembly.

On December 9, 2008, the Newport News City Council authorized the City to enter into this agreement. Since the hospital is a valued and vital healthcare provider serving the community, and a second water service would minimize the possibility of the loss of water service to the hospital, staff recommends approval of the attached resolution authorizing the Chairman to sign the agreement briefly described above which establishes the terms for the connection of the JCSA and Lightfoot water system.

  
Larry M. Foster

LMF/nb  
LightfootWS\_mem

Attachment

**RESOLUTION**

**LIGHTFOOT EMERGENCY WATER CONNECTION AGREEMENT –**

**NEWPORT NEWS WATERWORKS**

WHEREAS, the Lightfoot Corridor, where Sentara Williamsburg Hospital is located, is served by a small groundwater based water system; and

WHEREAS, Newport News Waterworks will soon take over ownership of the water system from York County and has asked the James City Service Authority (JCSA) to enter into an agreement that will allow the JCSA water system to be connected to the Lightfoot water system; and

WHEREAS, representatives of York County, the City of Newport News, Sentara Williamsburg Hospital, and the JCSA have developed an agreement that provides the terms for the connection of the two water systems.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes its Chairman to sign the agreement on behalf of the JCSA.

\_\_\_\_\_  
Chairman, Board of Directors

ATTEST:

\_\_\_\_\_  
Sanford B. Wanner  
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 27th day of January, 2009

LightfootWS\_res